

Request number (HAMAMATSU group Use Only)												
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[Confidential]

Date :

Request on Personal Data

I hereby make the following request for my Personal Data in your possession in accordance with the relevant laws.

Name	
Address	※Please enter the name of the apartment and the room number correctly.
Phone number	
E-mail address	

Contents of Claim		
↓ Please choose one of them.		Details of claims
<input type="checkbox"/> Access your Personal Data <input type="checkbox"/> Correct your Personal Data <input type="checkbox"/> Delete your Personal Data <input type="checkbox"/> Restrict the Processing of your Personal Data (including Preventing Disclosure to Third Parties) <input type="checkbox"/> Withdraw consent <input type="checkbox"/> Object to the Processing of your Personal Data <input type="checkbox"/> Claims other than those listed above (Detail:)		
Personal Data Provided		Enter each of the following (A), (B), (C), and (D) within the scope of your knowledge.
(A)	Recipients of your Personal Data	Company Name: Branch Name: Organization Name:
(B)	Date of provision of your Personal Data	
(C)	Method of providing your Personal Data Example: • Handwritten entry • Input on the system	
(D)	Background to your provision of Personal Data to us Example : • Membership site (site name, membership ID) • E-mail magazine • Product purchase (product name, model name) • Repair request (date of request, product name, model name) • Exhibition/Questionnaire (Name)	

Grounds for claim		
Preferred response method		Please choose one of the following <input type="checkbox"/> Mailing by writing <input type="checkbox"/> Answer via E-mail (if you have an account with our service, contact through your account)
Document for identification of the applicant		Please circle one of the following and attach it to this request. 1. A copy of the identification document (driver's license, passport, etc.) 2. Copies of other official documents () 3. An indication that personal data has been provided (e.g. e-mail with us, capture of application screen, etc.) ()
Documents necessary for a request by a legal representative		Please circle each of (A) and (B) below and attach it to this request. If you choose "Copies of other official documents", please enter the details in parentheses.
(A)	Documents to confirm that there is a statutory power of representation	1. Copies of documents certifying the statutory power of representation (*) (*) In the case of a person with parental authority, it is acceptable if the dependents are entered. 2. Copies of other official documents ()
(B)	Documents to confirm that the applicant is a legal representative	1. A copy of the identification document (driver's license, passport, etc.) 2. Copies of other official documents ()
Documents Required for Request by delegated Agent		Please check one of the following boxes and attach the document proving that you have authorized this request: If you choose "Other", please enter the details in parentheses. <input type="checkbox"/> Power of attorney <input type="checkbox"/> Others ()

[NOTE]

1. In addition to this request, please be sure to attach a copy of the document that you can confirm your identity in the paste field on the following pages. In this case, fill unnecessary parts in black.
 2. The identification documents and information obtained by us in this request shall be promptly disposed of by the method stipulated by us upon completion of the handling of this case.
 3. The Personal Data provided by this request shall be used only for the purpose of investigation of this request and shall be managed by us with responsibility.
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Paste a copy of the identification document.

※Please attach the latest information.

Please attach the necessary documents for the request by the legal representative.

※Please attach the latest information.

Please attach the necessary documents to the request from the delegated agent.

※Please attach the latest information.